

This Rules of Procedure (hereinafter called "Rules") apply to the SIAM Student Chapter called "George Mason University Chapter of SIAM".

The Chapter to which these Rules apply is formed by the Society for Industrial and Applied Mathematics and shall operate within the Bylaws of the parent organization. The SIAM bylaws specify how Chapters are formed; see the SIAM bylaws for details. The Chapter shall not affiliate with any other organization without first obtaining the written approval of SIAM. Provisions for SIAM Student (University) Chapters are contained in the SIAM Bylaws and are included in these Rules. No provisions of these rules shall be construed so as to contradict the Bylaws of SIAM.

## **ARTICLE I PURPOSE**

The objectives of SIAM, as established in the Certificate of Incorporation, are:

- o To further the application of mathematics to industry and science.
- o To promote basic research in mathematics leading to new methods and techniques useful to industry and science.
- o To provide media for the exchange of information and ideas between mathematicians and other technical and scientific personnel.

Purposes of the Chapter shall be consistent with the objectives of SIAM.

- o To promote the advances in mathematics and its applications to the students at GMU.
- o To help enhance the interest of students in multidisciplinary aspects of mathematics.
- o To help with the professional development of students and increase the interaction between undergraduate and graduate students in computational sciences and mathematics.
- o To help make important connections and networking with the industry in the Northern Virginia and DC Metropolitan area.

## **ARTICLE II ACTIVITIES**

- o Fall Faculty Research Symposium- Faculty volunteers give short talks on their research areas.
- o Graduate Student Research Day- Graduate students present their research to be judged by faculty members and industry guests.
- o Social Event- Students and faculty get together for an activity (for examples, bowling) in order to get to know each other.
- o Fundraising Events- Finals tutoring, Pi Day bake sale, etc.
- o Sponsoring guest lecturers
- o Sponsoring scholarships for students with money from fundraisers

## **ARTICLE III INSTITUTION SERVED**

Members shall be recruited from George Mason University, particularly from the following departments: Mathematics, Computational Sciences, the Krasnow Institute for Advanced Study, Computer Science, and Physics. Members from local industry are also welcomed.

## **ARTICLE IV MEMBERSHIP**

Section 1. Any person engaged or interested in mathematics or computing and their applications shall be eligible for membership in this Chapter. SIAM encourages chapters to be interdisciplinary, including members from multiple departments.

Section 2. Chapter members shall fall into four categories: faculty, student, officer, and industry members. The dues shall be \$10 annually for each type.

Section 3. Chapter members shall have the privileges of SIAM membership only if they are regular or student members of SIAM.

Section 4. All members of the chapter who are students enrolled in the sponsoring institution(s) are eligible for free student memberships in SIAM. Chapter is responsible for providing list of its student members to SIAM so that complimentary student membership in SIAM can be processed.

Section 5. Termination of student membership will take place upon graduation or withdrawal from the university or upon failure to pay dues.

#### **ARTICLE V SPONSORSHIP**

Section 1. The Sponsor is George Mason University.

Section 2. The Sponsor of the Chapter shall appoint a Faculty Advisor for the Chapter. In the event said Advisor relinquishes his/her position, the Sponsor shall appoint a new Advisor. The responsibilities, rights and duties of the Faculty Advisor shall be those normally assigned to the Faculty Advisor of student organizations of the Sponsor, but in addition, the Faculty Advisor is expected to take leading role in the development of the Chapter activities consistent with the objectives of SIAM.

#### **ARTICLE VI OFFICERS**

Section 1. The Chapter shall have a President, a Vice-President, a Secretary and a Treasurer. Officers shall be Regular or Student Members in good standing with SIAM, and shall be chosen from Student Members of the Chapter.

Section 2. The President shall preside at the meetings of the Chapter (and the Chapter Executive Committee (see Article VII below)). In the absence of the President, the Vice-President shall assume the duties of the President. In the absence of the latter, the Secretary shall assume said duties.

Section 3. The Secretary shall keep a record of the affairs of the Chapter, handle correspondence, and submit an annual report of Chapter activities to the Secretary of SIAM, which report shall be suitable for publication in SIAM News or its equivalent.

Section 4. The Treasurer shall receive and take custody of Chapter funds, and shall submit an annual Treasurer's Report and other financial reports, as requested, to the Treasurer of SIAM. The annual Treasurer's Report shall be prepared as of the end of the academic year and shall be transmitted to the Treasurer of SIAM by no later than 30 days following the end of the academic year.

Section 5. The term of each chapter officer shall be two years. Officers may be re-elected for additional terms.

**ARTICLE VIII  
OTHER COMMITTEES**

Section 1. Elections will be held at the end of the academic year for two-year terms beginning at the start of the next academic year. Nominations will be received by the incumbent Secretary who will also receive anonymous ballots in person. The winner is decided by a simple majority vote of the regular members of the Chapter. In the case of a tie, the Chapter's Faculty Advisor will decide the winner. In the event that any officer cannot finish his/her term, a special election shall take place, and the successor will complete the term of the vacating officer.

**ARTICLE X  
MEETINGS**

Section 1. There shall be at least 8 meetings per year. Meeting topics shall be selected and scheduled by the officers and approved by the faculty advisor.

Section 2. The Chapter shall conduct a business meeting once per year during the month of September. Other business meetings may be called by the President or the Treasurer on two weeks notice.

**ARTICLE XI  
CHAPTER FUNDS**

Section 1. The Chapter shall levy dues of \$10 annually per member. The Chapter shall additionally seek funding from the SIAM national organization, George Mason University, and through fundraisers.

Section 2. Payment of Chapter dues shall be a requirement for membership in the Chapter.

Section 3. The Chapter shall deposit all unused funds to which it has legal title in excess of \$200 in an insured savings account, unless current operating commitments are in excess of that amount or unless the Chapter Treasurer obtains a written authorization from the SIAM Treasurer.

Section 4. The Treasurer shall maintain books of account that show income and expense items for all activities and balances for all accounts of the Chapter.

Section 5. The Chapter may request a grant or loan from the Treasurer of SIAM under the provision of Article XI, Chapter 8 of the Bylaws of SIAM. Such requests shall be made by submission of "Request for Funding" form to SIAM and include a current financial statement for the Chapter and a proposed budget for the requested funds.

Section 6. Other than seeking funds from the sponsoring institutions of the chapter, no officers or member of the Chapter may apply for a grant to support the Chapter activities or enter into any contract to support such activities or provide services, without approval of the President and the Treasurer of SIAM or the Executive Director acting on behalf of the Treasurer.

**ARTICLE XII  
AMENDMENTS**

Section 1. These Rules may be altered or amended with the approval of the SIAM Board of Trustees. Submission to the board of proposal alterations or amendments shall be made only after approval by majority vote of members of the Chapter present (or represented by proxy) at a scheduled meeting.

**ARTICLE XIII  
TERMINATION OF THE CHAPTER**

Section 1. A Chapter may terminate itself by the unanimous vote of the members of the Chapter present (or represented by proxy) at a scheduled meeting, provided that notice of the proposed termination and the meeting at which it is to be considered has been given to all Chapter members at least 30 days in advance.

Section 2. A Chapter may be terminated by the board if there has been no Chapter activity for one year.

Section 3. In the event a Chapter terminates, the funds to which it has legal title shall revert to the account of SIAM

Approved, SIAM Board of Trustees, December 3, 1977  
Revised, SIAM Board of Trustees, June 21, 2003